

# Notice to Fence (Divided Fences Act 1968)

A 'Notice to Fence Notice' is a legal document that can be issued by you or a fencing company to your neighbour asking them to share the cost or repairs of fencing.

**\*To:** \_\_\_\_\_  
(Name) (Address) \*(Name and address of adjoining land owner)

**From:** \_\_\_\_\_  
(Name) (Address)

\_\_\_\_\_  
(Signed) (Date)

Dear Neighbour

I would like to fix our adjoining fence and hope that you will share the cost with me.

The fence is located between my land (address).....

And your land (address).....

Length of fence.....Height of fence.....

Type of fence.....

Attached is a copy of the quotation I have obtained.

The total cost of the fence including GST is \$.....

Your half share including GST is \$.....

Notice should be sent by registered post to neighbour. Tenants must forward the notice to their landlord within 14 days by registered post or they may become liable for the cost. If within one month after the service of the notice, if the person served does not agree then the matter may be referred to the Magistrate's Court for an order to fence stating the type cost to be shared.

Yours sincerely signed.....Date.....

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**\*\*\*\*\*Please tear off and return\*\*\*\*\***

I.....of.....acknowledge receipt of this fencing notice and agree to fix our adjoining fence as proposed

I will pay my share \$.....to \*you or \*the fencer. (\*delete one).

Yours sincerely signed.....Date.....

**This form is not an official form issued by Coast to Country Building Approvals, but guidelines from the Victorian Fence Construction industry. Coast to Country Building Approvals wishes to acknowledge the use of the Fence Construction Industry Networks 'Notice to Fence Notice Document'.**